

WASTEWATER MANAGEMENT COMMISSION (WWMC)

MEETING MINUTES 05 June 2007

(Approved by WWMC on 18 June 2007)

TIME: 4:30 PM, **LOCATION:** Tiverton Community Center

WWMC Members present: -Steve York, Don Wilbur, Chris Nearpass and Raymond Joubert

Also in attendance: Wastewater Superintendent (WWS) – John Lincourt
Public Works Director – David Webster
Portsmouth Wastewater Advisory Commission – Phil Driscoll

1. The minutes of May 21 2007 meeting as recorded by the secretary of the Commission were unanimously approved by the members on a motion by Steve York and second by Don Wilbur.

2. 124 Lepes Rd. — Request to be exempt from the cesspool phase-out clause in the Sewer Use Ordinance:

The Wastewater Superintendent reported that this party is retaining a lawyer; and will attend the next meeting. Dave Webster suggested that John notify Andy Tietz, Town Solicitor and forward information on this matter before the next meeting.

3. On-Site Wastewater - WWMC- issues / plan of action / responsibility:

John presented the listing of the properties in the Stafford Pond watershed which is the first scheduled area for inspection of subsurface disposal systems. In the discussion, John reported that there are 230 potential properties affected. There are 95 that are constructed before 1972 the date of effective state design standards for these systems. There was a discussion of the contents of the cover letter for notification of the property owners and the Web Site address should be added as well as a change to date certain, September 30, 2007 from 45 days, for time to effect an on-site inspection. Back up material for the letter will include a list of RIDEM approved system inspectors; a sheet explaining the inspection procedures; and pump out procedures (total 4 pages). It was the consensus that all notices should be sent on the same date to provide time to complete the work before the ground freezes.

4. Sewer User Billing / Betterments- Update / Workshop schedule:

The workshop of 22 May 2007, was cancelled. Dave Webster suggested that John call Nancy Mello to remind the council about this matter. Perhaps it could be taken up before the next council meeting?

5. Wastewater Superintendent's Bi-weekly report:

John reported a pump station alarm at the Industrial Way P.S. Boydco responded to the alarm. There was no fault found, and troubleshooting will have to be conducted in the future to determine the source of these alarms, which occur during heavy rains. There has been no progress by Andy Tietz, Town Solicitor on overdue bills. Also, the Hilton Street Sewer Extension project is in Bill Smith, Engineer's office for the preparation of the final bid documents. The work is expected to take one week before bids are sought.

6. The next meeting will be on June 18, 2007 at the Community Center, at 4:30 PM.

The meeting adjourned at 5:55 PM, on the motion by Steve York and Second by Ray Joubert.

Submitted: Raymond Joubert, acting as Secretary, WWMC